



EMPLOYEE DATA FORM

Please Print:

University ID Number: _____ **Birth Date:** _____

Last Name: _____ **First:** _____ **Middle:** _____

Suffix: _____ **Prefix:** _____ **Preferred First Name:** _____

Mailing Address:

Street: _____

City: _____ **State:** _____ **Zip:** _____

If address is a PO Box number, provide a street address:

Street: _____

City: _____ **State:** _____ **Zip:** _____

Home Phone Number: ()-_____

County of Residence: _____

Gender: **Female** **Male** **Other**

Marital Status: **Single** **Married** **Other**

Citizenship: **U.S. Citizen** **Permanent Resident** **Non-resident Alien**

Ethnic & Race Self-Identification

The information listed in this section is requested in order to comply with regulations established by the U.S. Equal Employment Commission in conjunction with Title VII of the Civil Rights Act. *Completion of ethnic & race identification is optional.*

Please check one or more listed below as appropriate.

Ethnic Identification

- Hispanic or Latino** – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

Race Identification

- White (Not Hispanic or Latino)** – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- Black or African American (Not Hispanic or Latino)** – A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)** – A person having origins in any of the people of Hawaii, Guam, Samoa, or other Pacific Islands.
- Asian (Not Hispanic or Latino)** – A person having origins in any of the original people of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- American Indian or Alaska Native (Not Hispanic or Latino)** – A person having origins in any of the original people of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
- Multi-Racial or Two or More Races (Not Hispanic or Latino)** – All persons who identify with more than one of the above five races.
- Other** – I choose not to disclose

Certifications

**Certification(s) – Please provide any professional certification(s) that you currently possess.
(ex. CPA, Microsoft Certification)**

Certification	Professional Affiliation	Valid From Date	Expiration Date

By providing your signature here, you are acknowledging your statements on this document are correct.

Signature

Date