Setting up Email and calendars on iPhone/iPad

**IMPORTANT NOTE:** Due to the limitations of the phone software you will not be able to access shared resources or multiple Exchange accounts through your email.

1. Select the Settings app on your device.

2. Select Mail, Contacts, Calendars
3. Select Add Account...
4. Select Microsoft Exchange
5. Enter In Your Data

- **Email**: first.last@indstate.edu
- **Domain**: isuad
- **Username**: your portal id
- **Password**: your portal password
- **Description**: anything you want to call your account

Press **Next** and your account will be verified.
After your account is verified add `webmail.indstate.edu` in the **Server** field and press **Next**.
5. Enter In Your Data (cont)

Email: toyfrage@indstate.edu
Server: webmail.indstate.edu
Domain: isuad
You can then choose what you want to access on your phone by selecting the appropriate slider and then pressing **Save** when finished.