

Office Use Only:Acct # _____
Services _____
Association Code _____
Penetration _____ Prop Id _____**ISU Courtesy Service Request
Form
For Common Area Outlets**

Name of Complex: Indiana State University Phone # _____ Number of Units _____

Address: _____ City: _____ State: _____ Zip Code: _____

Management Company (Requesting department, please enter your information here and below): Indiana State University Phone # 812-237- _____ (fax) 812-237- _____ Contact Name: _____**Address:** _____ City: Terre Haute State: IN Zip Code: 47809

Email Address: _____

Courtesy Service for:Name: Indiana State University Phone # 812-237- _____ Location: _____
Address: _____ City: Terre Haute State: IN Zip Code: 47809**ISU Courtesy Agreement:**

You will provide Time Warner Cable access for installation, repair, disconnection of service and/or monitoring its lines and equipment.

Assist Time Warner Cable in efforts to retrieve any abandoned or unauthorized Time Warner owned equipment, such as converter boxes, modems and/or any other equipment utilized for our services.

Equipment, pay-per-view, on-demand, premiums and telephony is not part of the courtesy service. These additional services must be authorized by Purchasing at ISU. The Department is responsible for prompt payment of any additional service outside of the agreed level.

If at any time you cannot fulfill the above agreement, the Department will be responsible for any and all monthly charges incurred. Time Warner Cable has the right to disconnect services or revert to regular billing status at any time.

I agree to the presented conditions for receiving courtesy services through Time Warner Cable's Courtesy Service Program. I understand Time Warner Cable reserves the right to bill the Department in full for the times the University does not participate in the discounted services program.

ISU Department Director Date_____
Ron Daniel – Sales Manager Date_____
Jeff Seidenfaden – Director of Sales Date**Please send to: Felicia Johnson
Fax: 1-513-605-6707
www.twcinci.com**